# **TEST REQUISITION PROCEDURES**

TOY TESTING REQUISITION	TCD/888/01 Rev.		
Company	For Office Use		
Address:	Order No.:		
	A/C No.:		
Contact Person:	Rec'd on:		
Telephone: Ext:	Committed:		
Fax: E-mail:	Reviewed by:		
Preliminary Report to be sent by Fax E-ma Sample Description: (ILOCK LETTER PLEASE)	all Date:		
tem Name:			
Style/ttem No.:	P.O./Ref.No.:		
Supplier:	Buyer:		
Country of Origin:	Country of Destination:		
Age Grading for Testing:	Special Instructions:		
Test(s) Required: "(Please tick appropriate toxes and circle whichever	r is applicable.)		
Australia / New Zealand - AS/NZS ISO 8124	U.S.A CPSIA		
Part 1 Physical and Mechanical Test	Total Lead in Substrate		
Part 2 Flammability Test	Total Lead in Paint or Surface Coating Phthelates ( 3 or  6 phthalates)*		
Part 3 Migration of Toxic Elements Test	U.S.A ASTM F963		
Europe - EN71	Physical and Mechanical Test		
Part 1 Physical and Mechanical Test Part 2 Flammability Test	Fammability Test (Solid Fabrics/Dol's clothing)		
Part 2 Planmability Test Part 3 Migration of Toxic Elements Test	Soluble Metals in Surface Coating (8 Elements)		
Part 4 Experimental Set for Chemistry	Bacteriological Test (CUSP 61 CUSP 51)		
Part 5 Chemical Toys Sets	Battery Operated Toy Test (Please attach circuit diagram)		
Part 7 Finger Paints	<ul> <li>Stuffing Cleanliness Test (Pennsylvania's Regulation)</li> <li>Labeling of Hazardous Art Materials Act (LHAMA)</li> </ul>		
Part 8 Activity Toys for Domestic Use Part 9 Organic Chemical Compounds - Requirements			
Part 9 Organic Chemical Compounds - Requirements Other Applicable Testing for EU:	Heavy Metals in Packaging Materials (CONEG)		
ENE2115 (Please attach circuit diagram)	Canada Hazardous Products (Toys) Regulations		
EMC (Please attach circuit diagram)	Physical and Mechanical Test		
BATTE (27MHz 40 MHz)	Fianmability Test		
Azodye Test (Directive 2002/61/EC & 2003/3/EC)	Heavy Metal Test		
Cadmium Content (Directive 91/338/EEC)	Japan Food Sanitation Law		
Food Contacting Articles (Directive 2002/72/EC & 2007/79/EC)	Japan Toy Safety Standard		
(Directive 2002/72/EC & 2007/19/EC) Formaldehyde ( Dutch Germany Norway)*	Part 1 Physical and Mechanical Test		
Packaging Materials Test (Directive 94/62/EEG)	Part 2 Rammability Test Part 3 Chemical Properties Test		
Phenol in PVC ( DINS3704 German Food Law)	Others		
Fhithalates ( 3 or 6 or 15 phthalates)*	Color Fastness (Please specify):		
Release of Nickel (Directive 9427/EEC) RoHS (Directive 2002/95/EC)	Chers:		
Report Type: HOKLAS II			
Service Required:	Priority (40% surcharge)		
Report to be Collected:	Tested samples only  Remnant samples only Cheuno Sha Wan MTR Mail Courier		
	criedung on a wan with in the international internation will be carried out subject to		

Download the Test Requisition form from www.stc-group.org

- Fill in the form in BLOCK LETTER \*All information on the form will be shown on the Final Test Report
- Sign and stamp with company chop

#### Send the sample to STC 2

- Free sample pick up service in Hong Kong: Tel: (852) 2666 1802 Fax: (852) 2663 9612
- Send the sample to STC head office: Toys and Children's Products Department Hong Kong Standards and Testing Centre 10 Dai Wang Street, Taipo Industrial Estate, N.T., Hong Kong
- STC confirm receipt of sample
  - Quotation to be provided on request



### Test completion in 2-5 working days

- Preliminary test result
- Re-submit sample for retest

#### 6 Report (hard copy or e-copy) send out to applicant

### Contacts of STC

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Toys & Children's Products Department for Toys, Premiums, Gifts, Stationery and Children's Products Testing

Tel	(852) 2666
Fax	(852) 2663
Email	tcd@hkstc.@

(852) 2666 1895	/	(852) 2666 1863	/	(852) 2666 1817
(852) 2663 9612				
tcd@hkstc.org				



## The Hong Kong Standards and Testing Centre Ltd.

Head Office: 10 Dai Wang Street, Taipo Industrial Estate, N.T., Hong Kong Tel:(852) 2666 1888 Fax:(852) 2663 9612 Website: www.stc-group.org Customer Service Centre: Cheung Sha Wan MTR Station Tel / Fax:(852) 2725 6717



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